



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

### DIRECTORATE: Human Resources

#### Queen Nandi Regional Hospital

Private Bag X2005, EMPANGENI, 3880  
29 Union Street, Empangeni, 3880  
Tel 035 9077000 Ext 7023/22/21/20 Fax: 035 772 1365  
E-Mail Address: siyabonga.ndabandaba@kznhealth.gov.za

Reference No: HRM 7/1/2  
HR Enquiries: Mrs BW Ntsele  
Contact Tel No: (035) 9077023/22/21/20

### VACANCIES IN THE DEPARTMENT OF HEALTH: QUEEN NANDI REGIONAL HOSPITAL

#### CIRCULAR MINUTE NO QNRH 07

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all institution. It must be ensured that all employees who meet the requirements of the post(s) are made aware of this circular minute even if they are away from their normal places of work.

#### DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
  - The most recent Z83 application form for employment which is obtainable at any Government Department or the website : [www.kznhealth.gov.za](http://www.kznhealth.gov.za), The Z83 form must be completed in full, failure to do so may result in disqualification. .
  - **Detailed** Curriculum Vitae (CV). Information such as Educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV.
  - Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only.
  - The reference number must be indicated in the column provided on the form Z83 as per job advertisement **e.g.** EMP 27/2011.
2. People with disabilities should feel free to apply.
3. Please note that due to a large number of applications envisaged to be received, applications will not be acknowledged. Only shortlisted candidates will be communicated.
4. Employment Equity Target : African Male
5. Fingerprints will be taken on the day of the interview
6. The social media accounts of shortlisted applicants may be assessed.
7. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered).
8. The department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution.

**The appointment is subject to positive outcome obtained from the NIA to the following checks: pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening.**



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Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply:

- *Subsistence & Travelling (S&T) allowance claims will not be processed.*
- *Resettlement and or relocation claims will not be paid*
- *The Hospital has a limited accommodation; therefore incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty.*
- *Interim accommodation in a form of Bed and Breakfast or Hotel Accommodation will not be provided*

**NB: Management reserves the right to allocate employees outside the appointed domain as determined by service delivery demands.**

**All applications must be forwarded to:**

**THE HOSPITAL CEO**

QUEEN NANDI REGIONAL HOSPITAL  
PRIVATE BAG X20005, EMPANGENI,  
3880

**Attention: Human Resource Office**

OR

**Hand Delivered Applications (HR office  
hours: 07h00 to 16h00 – Monday to  
Friday)**

QUEEN NANDI REGIONAL HOSPITAL  
29 Union Street  
EMPANGENI  
3880

**ORIGINAL COPY SIGNED**  
**ACTING HOSPITAL CEO**  
**QNRH**

\_\_\_\_\_  
**DATE**



## RE-ADVERTISEMENT

**POST** : **MEDICAL SPECIALIST GRADE 1/2/3 (1 POST)**  
**DEPARTMENTS** : **ANESTHETICS & CRITICAL CARE**  
**CENTRE** : **QUEEN NANDI REGIONAL HOSPITAL**  
**REFERENCE NO.** : **EMP 10/2022**

**REMUNERATION** : **Grade 1: R1 122 630.00 – R1 191 510.00 p.a.**  
**Grade 2: R1 283 592.00 – R1 362 363.00 p.a.**  
**Grade 3: R1 489 665.00 – R1 862 412.00 p.a.**

**SALARY PACKAGE:** (All-inclusive salary packages, which consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules).

**Other Benefits:**

- 18% In-Hospitable Allowance of basic salary
- Commuted Overtime (Conditions attached)

### APPOINTMENT REQUIREMENTS:

#### Grade 1

- An appropriate **qualification** that allow registration with HPCSA as a Medical Specialist in Anesthetics
- **Registration certificate** with HPCSA as Medical Specialist in Anesthetics
- Proof of current registration (annual registration card) should be attached
- **No experience required for Grade 1**
- **Applicants in possession of a foreign qualification must attach the evaluation certificate from the South African Qualifications Authority (SAQA) to their applications**

#### Grade 2

- An appropriate qualification that allow registration with HPCSA as a Medical specialist in Anesthetics
- Registration certificate with HPCSA as Medical Specialist in Anesthetics
- Proof of current registration (annual registration card) should be attached
- Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Anesthetics.
- **Proof of experience should be attached to the application. (Certificates of service or official letters of service from previous/current employers, signed and stamped by HR)**
- **Applicants in possession of a foreign qualification must attach the evaluation certificate from the South African Qualifications Authority (SAQA) to their applications.**

#### Grade 3

- An appropriate qualification that allow registration with HPCSA as a Medical Practitioner
- An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Anesthetics
- Proof of current registration (annual registration card) should be attached
- Minimum of 10 years relevant experience after registration with HPCSA as a Medical specialist in Anesthetics.
- **Proof of experience should be attached to the application. (Certificates of service or official letters of service from previous/current employers, signed and stamped by HR)**
- **Applicants in possession of a foreign qualification must attach the evaluation certificate from the South African Qualifications Authority (SAQA) to their applications**



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### **Knowledge, Skills and Competencies required:**

- Good communication skills, facilitation and teambuilding skills.
- Demonstrated personal qualities and strengths such as leadership, enthusiasm, commitment and a pioneering spirit.
- Computer literacy.
- Special interest in Anaesthetics health care systems development, support and outreach

### **Key Performance Area:**

- Strengthen and deliver Anesthetics clinical services in the Department of Anesthetics & Critical Care at QNRH.
- Provide support for the Clinical Unit Head in the management of the Anesthetics Department, including human and financial resources.
- Provide support for the Executive Head of Anesthetics in strategic and financial oversight of clinical services, participate in and provide technical support in regional and provincial child activities
- Assist with Anesthetics services coordination between levels of care.
- Assist in quality improvement activities including clinical audit, data management, monitoring and evaluation.
- Actively participate in the academic under- and post-graduate Anesthetics training program (including medical student's clinical teaching).
- Perform and supervise Anesthetics operational research activities in the Department of Anesthetics at QNRH
- Perform overtime as required in Anesthetics Department and outreach activities to district hospitals

**Enquiries can be directed to: Dr M. Samjowan Tel 035 907 7008**

**Closing Date: 07.10.2022**